

## Welcome to 6th Grade at Marina Village Middle School!

Dear Sixth Graders and Parents,

Welcome to the Marina Village Ohana, a place where everyone belongs. We hope you are ready for a terrific school year. We're looking forward to meeting and working with you. Here are some tips to succeeding in sixth grade:



### ATTENDANCE:

- Make it a point to attend school every day. You miss school--you miss a lot!
- Arrive on time; be in your seat when the bell rings. We enforce our tardy policy.
- Enter the room quietly and get started on your routine as soon as you sit down.
- Keeping up with all assignments is crucial. Using your planner to keep track of everything is vital for you to succeed.
- Expect new material to be covered every day.
- Check JupiterGrades (JG) regularly to track your progress and get assignments during an absence so you can turn them in upon your return.

### PREPARATION:

- Come prepared for class every day. Bring workbooks, completed assignments, pens, erasers, pencils, and anything else you will need for the school day.
- Phones must be turned off and cannot be used to contact home for anything you forgot.

### ASSIGNMENTS:

- Most English, history, and science assignments are to be completed neatly in blue or black pen using complete sentences.
- All work in math must be completed in pencil on graph paper.
- ***Responsible, daily use of your planner is essential to being organized and successful in middle school.*** However, some assignments are posted on JG for occasions when you have to miss school.
- Expect regular, daily assignments in all core classes. History and science may have more long-term assignments.
- All regular, daily assignments are due at the ***beginning*** of the period the next school day. It is your responsibility to remember to bring each assignment the following day. If you forget an assignment, there is no need to call home; late work ***WILL NOT*** be delivered from the office to a classroom.

### LATE/MAKE-UP WORK:

- Except for absence make-up work, absolutely no late regular assignments and no partially complete assignment will be accepted for credit.
- Long-term assignments will be accepted late with a 10% loss of points for each school day it is late.
- In case of absence, students have the same number of days as they were absent to complete work for it to be considered on time. However, completing what can be done during the absence and keeping up will help since new material is covered each day.

#### TESTS:

- All tests are announced in advance in class and on JG.
- All subjects have a test at the end of a chapter.
- You should begin studying for a chapter test as soon as the chapter begins.

#### GRADING:

- Grading is based upon percentage points. Points are accumulated and divided by points possible for that subject's grade. Check with your teacher for specifics about grading.
- Each new trimester begins with a clean slate.
- The grading scale is generally as follows:  
A: 100%; A-: 90% ; B-: 80%; C-: 70%; D-: 60%; F: 59% or less.

#### HELP DESK/HIP:

- If you need help in a class, your teacher can assign you to Help Desk which is available at lunch in various 6th grade classrooms Monday through Thursday. Check with your teacher for a schedule.
- HIP (Homework Is a Priority) is available after school Tuesday through Thursday. HIP is open to any student whether struggling or just needing a quiet place to work.

#### PROGRESS UPDATES AND PARENT COMMUNICATION:

- Assignments and notices are posted on JG regularly. (Check with your teacher.)
- Parents may contact teachers through email or through the school office.
- Email is generally the best alternative; please allow 1-2 school days for a response. Teachers generally DON'T check email outside of school hours.
- Conferences are scheduled on an "as needed" basis for students who are struggling, including during two minimum days on the district calendar in September.
- Behavior notifications, positive and negative, are recorded in JG. You may also receive a phone call about concerns or successes.

Remember that this is a new school year in a new school with new teachers. Students, you should decide what you need to do to make this your best year. We will be here to assist you in achieving your goals. Together we can help you reach your loftiest expectations.

Best wishes,

The Marina Village Sixth Grade Team

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